

# PLAINVIEW PUBLIC SCHOOLS



Junior/Senior High School  
Parent/Student Handbook  
2023-2024

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Jen Hodson - Pre-6 Principal

**Secondary Staff**

Kelly Pendergast	Business Manager
Tami Haase	High School Secretary
Michelle Mosel	Language Arts
Taylor Oestreich	Language Arts
Dean Boyer	Mathematics
Jordan Leake	Mathematics
Trent Simpson	PE/Strength and Conditioning
Abbi Kush	Science, Advantage Coordinator
Hunter Ashburn	Science
Adam Yilk	Social Science
Chad Shumacher	Social Science
Michelle Blair-Sauser	Special Education
Nicole Clemans	Spanish/Technology, Yearbook
Brittani Beegle	Vocal Music
Wynter Fulsas	Instrumental Music
Miranda Silhacek	Art
Derek Jueden	Industrial Technology
Chad Kment	Agriculture
Ronita Jacobsen	Family and Consumer Science
Kim Miller	Business
Jeremy Peter	Guidance Counselor
Tom Sauser	Technology Coordinator
Para-Educators	Kris Hingst, Candace Coover
LMHP	Kady Tronvold
School Psychologist	Sonya Simons

**Elementary Staff**

Tracy Westrom	Elementary School Secretary
Crystal Hoffman	Pre-School
Sage Wortman	Kindergarten
Rhonda Arlt	Kindergarten
Karissa Eichberger	First Grade
Whitney White	First Grade
Ann Gutz	Second Grade
Abby Simpson	Second Grade
Dawn Williams	Third Grade
Britany White	Fourth Grade
Brandi Alexander	Fifth Grade
Matt Campbell	Sixth Grade
McKenzie Hostert	Title I
Paige Goetzinger	Special Education
Maureen Hamm	Guidance/Health, Physical Education
Bernice Yilk	Media Specialist
Para-Educators	Amanda Baird, Melissa Jacot, Angie Rafert, Trynity Sauser, Ann Spulak, Amy Dummer, Kristina Richter

**Members of the Board of Education:**

Tim Rasmussen - President	Wyatt Frahm
Mike Sauser - Vice President	Chance Anderson
Deb Jensen - Secretary	Melissa Doerr

**Mission Statement**

Plainview Public Schools

“Preparing Innovative, Resilient, and Accountable Thinkers towards an Empowering future.”

**School Colors**

Red and White

**School Song**

So here’s a cheer for dear old Plainview High. That’s where you’ll always see those banners fly. That’s where the students show their pep and vim. And with a cheer they give a yell, a yell, a yell! That’s where these students surely can’t be beat. They’ll show their sportsmanship in all their feats. So let us show that we appreciate (‘preciate) Plainview High Go! Fight! Go-Fight-Win! Let’s Go! Fight! Go-Fight-Win!

**Beliefs**

Plainview Public Schools is a self-sufficient, commanding educating presence in Northeast Nebraska that:

1. Provides learning opportunities that incorporate technology for staff and students.
2. Inspires students to develop their minds in the pursuit of achievement.
3. Shares responsibility to provide quality educational progress among parents, students, teachers, administrators and community members.
4. Provides a well-balanced program in career enlightenment.
5. Promotes and models social responsibility.
6. Creates a safe learning environment.
7. Creates community-centered leaders.

As an administrative team we reserve the right to make decisions that may not be mentioned within this handbook on a needed basis.

## Daily Schedule

### Regular Schedule

7:45	Teacher contract day begins
7:55 - 8:00	First bell, passing time
8:00 - 8:52	Period 1
8:56 - 9:45	Period 2
9:49 - 10:09	WIN
10:13 - 11:02	Period 3
11:06 - 11:55	Period 4
11:59 - 12:48	Period 5
12:52 - 1:41	Period 6
1:45 - 2:34	Period 7
2:38 - 3:27	Period 8

### 2:00 Dismissal

7:45	Teacher contract day begins
7:55 - 8:00	First bell, passing time
8:00 - 8:42	Period 1
8:46 - 9:23	Period 2
9:28 - 9:48	WIN
9:52 - 10:30	Period 3
10:34 - 11:12	Period 6
11:16 - 11:54	Period 4
11:58 - 12:36	Period 5
12:40 - 1:18	Period 7
1:22 - 2:00	Period 8

### 10:00 Late Start

9:55 - 10:00	First bell, passing time
10:00 - 10:37	Period 1
10:41 - 11:15	Period 2
11:19 - 11:53	Period 4
11:57 - 12:31	Period 5
12:34 - 1:08	Period 3
1:12 - 1:32	WIN
1:36 - 2:10	Period 6
2:14 - 2:48	Period 7
2:52 - 3:27	Period 8

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### **Severe Weather and School Cancellations**

The Superintendent of schools is authorized by the Board of Education to close Plainview Public Schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations and through the PowerSchool All-Call system. If school is closed during the day the notice will be broadcast by the media and parents should have a plan in place to accommodate these circumstances. Parents may decide to keep their children home in inclement weather because of personal circumstances. All regular drills are held as required by law through the school year. There are plans for an Emergency Exit system, Tornado Warning System, and Critical Emergency Response.

### **Entering and Leaving the Building**

Breakfast will open at 7:30. The secondary building is open at 7:45. Students are to remain on campus unless excused with school policies. Our regular school day ends at 3:27, students that are not involved in activities, clubs, or attending academic study hall need to be out of the building at 3:45. All visitors are to check in at the Principal's office or Superintendent's office. There is no open campus for lunch, students are expected to stay in school during the lunch hour.

### **Registration for Classes**

Student registration is held in April/May for the next school year. The counselor presents classroom sessions to all students prior to registration to assist students with choosing classes to meet graduation requirements, and designing four-year plans for high school. Students learn about post-secondary options and specific requirements for college. Students are required to register for a minimum of 7 classes. Students in the resource program may take 6 classes. Any changes in schedule need to be made through the school counselor prior to the start of each semester.

### **Attendance**

Regular attendance is required for students to achieve their maximum potential and is supported through our Board's Policies. A student who has unexcused absences may be considered truant as per state law, Neb.Rev.Stat. 79-201. Truancy is a violation of school rules with consequences that may include time being made up, loss of credits, and or summer school. Students that leave school grounds unexcused during the academic day without permission will be considered truant.

Students that are going to be absent from school will be required to have their parent or guardian contact the school before 8:30 a.m. Students that get their homework slips in advance also need a parent or guardian to contact the school to verify their absence. Work from an absence will be granted the same amount of time that was missed to make up the work. Ex. If a student misses one day of school due to illness, the student will have one day to make up the work. There will no longer be excused and unexcused absences. If a student is gone from school for any reason other than a school activity it is considered an absence.



Excessive Absenteeism - Students that accumulate 10 or more absences in a semester or 20 or more absences in an academic year. When a student has excessive absences, the following protocol will be put into place:

1. After 10 absences a letter will be sent home making parent(s)/legal guardian(s) aware of their students absences.
2. After 15 absences a letter will be sent home as well as setting up a meeting with the student and their parent/legal guardian to come up with a plan to get the student to school on a regular basis and explain the severity of missing school. This meeting will need to be held within 10 days of the phone call/letter going out.
3. After 20 absences in one school year, students will automatically be enrolled in summer school at this time to make up missed time from school. A letter will also be filed with the county attorney at this time. Students that do not complete summer school will be retained in the grade that they are in due to not completing the required hours.

### **Tardiness**

Students will be considered tardy to school if they are not in their 1st Period class when the bell rings. On a normal school day this is at 8:00 a.m. Students are considered tardy to class if they are not in their classroom when the tardy bell rings for all class periods, unless the student has a pass from the teacher that detained them. Discipline for tardiness:

1. Students that acquire 5 tardies will stay on Friday until 3:30, with the principal
2. Students that acquire 10 tardies total will serve a 1 day in school suspension along with a phone call made to the students parent/guardian.
3. Students that acquire 15 tardies total will have a 1 day absence added to their attendance along with a phone call made to the students parent/guardian.

### **Leaving/Entering School**

Students who need to leave school during the school day must check out at the office before they are allowed to leave the building. Students that are leaving the building must be cleared in advance by a note or phone call from their parent(s)/legal guardian(s). Students who leave without permission and without signing out in the proper manner will be considered truant. Upon returning to school that same day, students are expected to sign in at the office. Everyone who enters our building is required to check in and sign in with the high school office.

### **Attendance and Activities**

Students must attend at least one-half day of the school day on the day of any scheduled school activity in order to participate in the activity. This includes sports contests, practice, and dances. Failure to attend on that day will result in a student being withheld from participation in the activity. The principal retains the right to grant participation should exceptional circumstances prevail.

## **Grading System**

A+ = 100 - 98

B+ = 92 - 91

C+ = 84 - 82

D+ = 77 - 75

A = 98 - 95

B = 90 - 88

C = 81 - 80

D = 74 - 72

A- = 95 - 93

B- = 87 - 85

C- = 79 - 78

D- = 71 - 70

F = 69 and Below

P = Pass

I = Incomplete

## **Weighting Grades**

Only classes that are taken for college credit will be weighted. These classes will be weighted equally multiplying by an index of 1.10. Grade Weighting is only used for class rank and honor roll.

## **Failing Grades**

A failing grade at the end of the semester means a loss of credit. When a student fails a semester and loses credit during their Junior High and High School years in core classes or in classes that are required for graduation, they will be required to attend summer school to regain those credits. If summer school is not attended High School students will be enrolled for that class again the following year to gain those credits towards graduation. Junior high students can be retained for not earning credits to be promoted to the next grade.

## **Cheating**

Students that cheat on any form of educational opportunity, plagiarize, or claim others work as their own will be dealt with accordingly. Students will be disciplined by the teacher according to the teacher's class policies and the circumstances surrounding the incident. An in-school suspension will also be served by students involved.

## **Ineligible List**

Eligibility will be pulled every Monday, the only time that eligibility will not be taken would be the first two weeks of each semester. When a student in grades 7-12 is failing two or more classes they will be ineligible to participate in extracurricular activities. Students that are ineligible on Monday will remain ineligible until the following Monday when the report is run again. Students are not able to get off of the ineligible list in the middle of the week.

## **Homework Policy**

All students are required to have homework completed at the beginning of each class period. Students who fail to have completed homework will be required to attend Advantage the day that the assignment was not completed after school, running from 3:35 to 4:15. Students will not be able to leave early if they get all of the work completed that they are missing. Students that skip Advantage will be required to attend on Friday from 2:00 to 3:30. Students will be required to

contact their parent/guardian to inform them that they will have to attend advantage and show that communication to their teacher.

Students that are absent due to illness, appointments, etc. will be required to get an absent slip from the office. Students will then report to all of their teachers to have them fill out the slip with what homework is missing from when class was missed. Teachers will sign the slip when homework is turned in. If the slip is not turned into the office within 48 hours with all periods signed, a detention will be served. Detentions will be served every day until the signed slip is turned in.

For school sponsored activities, students will receive an activities slip that they will use to get their assignments before they are gone from school. Students will have to get their homework done before teachers will sign their sheet. Students will turn their signed sheet into the coach or sponsor before the event. If the sheet is not completed or work is not completed the student will not be allowed to attend the event.

### **Advantage**

Advantage time is for those students that are failing a class, do not have their homework done, or have received a detention through the day. Advantage is not an optional time, it is required even if it is an inconvenience to the student/family involved. Advantage will run Monday - Thursday 3:35 - 4:15 and Friday 2:10 - 3:30.

- Failing Classes - Any student who is failing a class, that is a 69% or below when the progress report is run on Mondays will be required to attend Advantage for the entire week Monday through Friday.
- Homework not done - Any student that does not have their homework done when class starts will be required to attend Advantage after school the day the assignment was due. Students will be required to contact their parent/guardian to inform them that they have to stay after school and show proof of communication to the teacher. Students will complete the assignment during Advantage and turn it into the Advantage coordinator. If the assignment is not completed the student will be required to attend on Friday for the entire time. Teachers will be required to contact parents in this situation. If students do not complete their work on Friday they will receive a "0" or the grade that they have earned up to that point.
- Detention - Any student that has received a detention from a staff member must attend Advantage time. If they skip they will have to attend Friday until 3:30. If they miss that as well, they will have an ISS on Monday and parents will be contacted.

### **Graduation Requirements**

English	40 credits
Mathematics	30 credits
Science	30 credits

Math/Science	10 credits
Social Studies	30 credits
Physical Education/Health	10 credits
Financial Literacy	5 credits
Economics	5 credits
Electives	80 credits
<b>Total</b>	<b>240 credits</b>

Community Service Grades 9-12 40 hours (10 hours per year)

### **Graduation/Commencement Exercises/Honors**

All seniors receiving a diploma must have completed all requirements established by the Board of Education in order to participate in graduation/commencement exercises. The Valedictorian will be the senior with the highest cumulative GPA and the Salutatorian will be the senior with the second highest cumulative GPA. In addition, any senior earning a GPA of 93% and above will be recognized in one of the following distinctions:

- Cum Laude - grade point average of 93-94%
- Magna Cum Laude - grade point average of 95-97%
- Summa Cum Laude - grade point average of 98-100%

### **Report Cards**

Report cards will be sent home at the conclusion of each quarter. Students will receive their report cards within one week of the quarters end. Progress reports will be sent home when requested or when needed based upon student performance.

### **Parent Teacher Conferences**

Refer to the school calendar for dates that parent teacher conferences are scheduled. Conferences with teachers are allowed any time by calling the school office and making arrangements with teachers as needed.

### **Honor Roll**

The honor roll is divided into two categories, High Honor Roll and Honor Roll. To earn High Honor Roll status, students must have a composite average for the term of at least 93% or above. To earn Honor Roll status, students must have a composite average of 88% - 92%.

High Honor Roll will be divided into the following:

- Cum Laude - grade point average of 93-94%
- Magna Cum Laude - grade point average of 95-97%
- Summa Cum Laude - grade point average of 98-100%

## **National Honor Society**

The National Honor Society chapter of Plainview Public Schools is a duly chartered and affiliated chapter of this prestigious national organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our chapter needs. Students are selected to be members by a six member faculty council, appointed by the Principal. Formal induction ceremonies will be held in the fall.

A student may be removed from NHS for the following:

- Prior Conduct - Engaged in conduct prior to induction, which was not known at the time of induction and which, if known, would have caused denial of induction.
- Post-Induction Conduct - Engaged in conduct after induction which is grounds for a student to be long-term suspended or expelled from school under the student code of conduct contained in this handbook; which is grounds for suspension or removal from any extracurricular activity of the school, or which would cause denial of induction if such conduct had taken place prior to the time of induction if such conduct had taken place prior to the time of induction. Violation of school activity policy is grounds for immediate removal from the National Honor Society.
- Excessive Absenteeism - A student who is a member of NHS may be removed from the organization if they accumulate excessive absences.

## **School Counseling Services**

The school counselor is proactive, providing services for all students in grades 7-12 at Plainview High School. Students' needs are met through a comprehensive curriculum based on three major areas including academic, career, and personal/social domains.

## **Scholarships**

Seniors are eligible for scholarships, which are offered by colleges, universities, trade and technical schools, and many local organizations. For more information about scholarships, such as eligibility requirements and application process, see your school counselor.

## **Fridays at Northeast/Work Based Learning**

Plainview Public Schools will be offering all seniors a Work-Based Learning opportunity (WBL) or a Fridays at Northeast college in Norfolk opportunity for this school year. This process begins when school starts in August with the intention to have all students enrolled or placed at the end of September.

Fridays at Northeast are run through NECC and have to be set up through the guidance counselor. Students are able to attend Northeast for classes on Fridays and earn college credit. These classes are available on NECC's website for everyone to view. Work-Based Learning (WBL) opportunities are part of a planned program of school-site and worksite experiences related to the career interest of the student learner. They are designed to enable students to

acquire knowledge and skills in a real work setting. The benefits for the student learner, the school district, and the employer are many as the student learner develops technical, academic, and career readiness skills while participating in meaningful engagement with employers in his/her chosen field of study.

These experiences help connect student learners with employers to prepare them for success in an ever-changing workplace. According to Gallup, business leaders value an internship or work-based learning experience over grades or college major.

### **Testing and Assessment**

7th Grade - AimsWeb+, MAP Test, NSCAS State Test

8th Grade - AimsWeb+, MAP Test, NSCAS State Test

9th Grade - AimsWeb+, MAP Test

10th Grade - AimsWeb+, MAP Test, PSAT

11th Grade - AimsWeb+, MAP Test, ASVAB, ACT State Test, PSAT (optional)

12th Grade - AimsWeb+, ACT/SAT College Entrance Test (optional), Accuplacer College Placement Test (optional), 2023-2024 ACT Dates:

- September 9, 2023
- October 28, 2023
- December 9, 2023
- February 10, 2024
- April 13, 2024
- June 8, 2024
- July 13, 2024

### **Checkout/Transferring**

Any student leaving school permanently must obtain a checkout sheet from the Principal's office. This sheet will be signed by each teacher when all books and materials have been returned. Students must clean out both their hallway lockers and gym lockers as well as pay any fines or dues that have not been collected. Upon completion the form should be returned to the Principal's office. Parents/guardians are required to inform the school if their son or daughter is transferring to another school. Requests for transcripts will be honored when parents contact the school and check out procedures are completed.

### **College Visits**

Students who wish to make campus visits are required to make arrangements through the counseling office. The following procedure should be used for campus visit:

- See counselor to arrange an appointment to the school to be visited
- Fill out and return a "College Visitation" form to the counselor
- Transportation for college visits will be the responsibility of the parent/guardian and the student

- Those college visits that are not arranged through the counselor will be counted as days absent
- Juniors and Seniors will be allowed 2 days per year for college visits

### **Student Illnesses**

School health personnel will notify parents when a student needs to be sent home from school due to illness. Conditions requiring a student be sent home include: Temperature greater than 100°F., vomiting, diarrhea, unexplained rashes, live head lice, or on determination by school personnel that the child's condition prevents meaningful participation in the educational program, presents a health risk to the child or others, or that medical consultation is warranted unless the condition resolves.

### **Guidelines for Administering Medication**

Whenever possible your child should be provided medications by you outside of school hours. If it becomes necessary that the child take or have medication available at school, it must be stored in the school office, and the following requirements must be met before school personnel will be allowed to administer the medication:

1. A written medication permit form will be provided by the office and must be filled out and signed by the parents or guardian.
2. Prescription medication must be in a properly labeled container dispensed by a pharmacy, and must state the student's name, name and dosage of medication, and administration instructions.
3. Over the counter medications must be in the original container and should have the student's name clearly marked on the bottle.

\*\*\*The school will not provide aspirin, ibuprofen, Tylenol, cough drops, etc. for students. All medications must come from home.

If your child is taking medications at home, please notify the Principal's office and note any possible side effects, so that school personnel can be alerted to watch for problems.

### **Physical Examination**

Evidence of a physical examination by a qualified physician is required within six months prior to the entrance of the child into any Early Childhood Special Education classes, kindergarten and the seventh grade, or in the case of transfer from out of state to any other grade. Sports physicals are mandatory for any student to participate in the sport of his/her choice. Physical forms may be obtained from the Principal's office.

### **Asthma/Anaphylaxis**

1. The Elementary and High School Offices will have both adult and pediatric emergency Epi-Pens available. The School Nurse will be responsible for ordering and replacing the

Epi-Pens and albuterol. The medications will be kept current and disposed of in accordance with the recommended shelf life.

2. District emergency Epi-Pens and nebulized albuterol will be administered for emergency use only. Students who need nebulized albuterol on a regular schedule and those who have been prescribed epinephrine must bring prescription in accordance with the Plainview Public Schools Dispensing Medications Policy. Emergency Epi-Pens and nebulizers should not be used under any circumstances other than emergency use.
3. District emergency Epi-Pens and nebulizers will not be used on field trips or other activities away from the school. District emergency medications are to be maintained at school during regular school hours so that the largest population of students may be served.

### **Drug, Alcohol, and Tobacco**

Standards of student conduct pertaining to the unlawful possession, use, or distribution of illicit drugs or alcohol on school premises or as a part of any of the school's activities. This will include but is not limited to:

1. Possession of any controlled substance, possession of which is prohibited by law.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession of alcohol on school premises or as part of any of the school's activities.
4. Use of any illicit drug.
5. Distribution of any illicit drug.
6. Use of any drug in an unlawful fashion.
7. Distribution of any drug or controlled substance when such distribution is unlawful.
8. The possession, use, or distribution of alcohol.

### **Removal From Individual Classes**

Any student's behavior that is disruptive to the learning environment will be sent to the principal's office and face the following protocol:

- 1st offense - Serve detention during Advantage time (3:35 - 4:15), parents will be contacted.
- 2nd offense - Serve detention during Advantage time on Friday (2:05 - 3:30), parents will be contacted.
- 3rd offense - In School Suspension, parents will be contacted.

### **Detention Policy**

Detention lengths can vary based on severity and recurrence. Students' discipline will be served the date of the infraction. There are no reasons for not being able to serve their detention. If a detention is skipped and/or not attended the student will move to the next level offense.

- 1st offense - Serve detention with the teacher the day of the infraction (45 minutes)
- 2nd offense - If detention is skipped they will serve it twice (2 45 minute detentions)
- 3rd offense - In school suspension



### **In School Suspension**

The principal assigns all in school suspensions. In school suspensions are served for the entire day in the high school office. Students will only be allowed to use electronic devices for their homework assignments. Cell phones and headphones will be turned into the office while they serve their suspension. Students will be required to join all of their classes through google meet while they are in school suspended.

### **Out of School Suspension and Expulsion**

Students that are suspended in any form will not be allowed on school grounds or be allowed to participate in any extra-curricular activities during the time of the suspension.

- **Short-term suspension:** Students may be excluded by the principal or the Principal's designee from school or any school function for a period of up to five (5) school days.
- **Long-term suspension:** A long-term suspension means an exclusion from school and any school functions for a period of more than five (5) school days but less than twenty (20) school days.
- **Expulsion:** Exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless (a) the misconduct occurred within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) the misconduct occurred within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

### **Grounds for Short-Term Suspension, Long-Term Suspension, and Expulsion:**

The failure to refrain from the following conduct shall continue grounds for detention, in-school suspension, school service hours, short-term suspension, long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, Neb. Rev. Stat. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to property, stealing, or attempting to steal property of substantial value, or repeated damage or theft involving

property;

3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self- defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon;
6. Engaging in the possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, tobacco, e-cigarettes or alcoholic liquor as defined in section 53-103 or being under the influence of a controlled substance or alcoholic liquor (note: the term “under the influence” for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant);
7. Public indecency;
8. Sexually assaulting or attempting to sexually assault any person including the use of electronic devices. In addition, if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults, the student is subject to suspension, expulsion, or mandatory reassignment regardless of where the conduct took place. For purposes of this subdivision, sexual assault shall mean sexual assault in the first degree and sexual assault in the second degree as defined in sections 28-319 and 28-320, as such sections now provide or may hereafter from time to time be amended.
9. Truancy or failure to attend assigned classes or assigned activities;
10. Tardiness to school, assigned classes or assigned activities;
11. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
12. Dressing in a manner which is dangerous to the student’s health and safety, a danger to the health and safety of others, or which is disruptive, distractive or indecent to the extent that it interferes with the learning and educational process. (Further dress code information is provided in a later section).
13. Willfully violating the behavioral expectations for those students riding Plainview Public School buses.
14. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or

15. A repeated violation of any rules and standards validly established by the Board of Education or school officials if such violations constitute a substantial interference with school purposes.
16. In addition, a student who engages in the following conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion of such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish.
  - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or,
  - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
17. In addition, a student who is determined to have brought a firearm to school, or to have possessed a firearm at school, shall be expelled from school for a period of not less than one year. The Superintendent may modify such one-year expulsion requirement on a case-by-case basis, provided that such modification is in writing. The term “to school” or “at school” means on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event. Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:
  - a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student’s teacher, building administrator and parent.
  - b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
  - c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.

- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

For the purpose of this policy firearms shall mean any weapon which is designed to or may readily be converted to expel any projectile by the action of an explosive or frame or receiver of any such weapon (under the definition a firearm would include by not be limited to:

1. Handguns
2. Rifles
3. Shotguns
4. Paint guns
5. Starter pistols
6. Pellet guns
7. "Zip" guns
8. Etc.

### **Confiscation**

Any firearm possessed in violation of this offense (i) in a school, (ii) on school grounds, (iii) in a school owned vehicle, or (iv) at a school sponsored activity or athletic event shall be confiscated without warrant by a peace officer or may be confiscated without warrant by school administrative or teaching personnel. Any firearm confiscated by school administrative or teaching personnel shall be delivered to a police officer as soon as practical.

### **Student Dress Code**

Students are expected to dress in a way that is appropriate for a school setting. Any clothing or lack thereof that takes away from students education and distracts students will not be permitted.

1. Students are prohibited to wear anything on their head unless approved by administration
2. Clothing or jewelry that is gang related, advertises beer, alcohol, tobacco, guns or illegal drugs are prohibited
3. Clothing or jewelry which exhibits nudity, makes sexual references, carries double meanings, or is in any way obscene or in bad taste will be prohibited.
4. Shoes of some capacity are required at all times.
5. All undergarments need to be covered by clothing that is being worn.
6. Pants with holes, slashes, or cuts will not be permitted if they occur above mid-thigh or are excessive.
7. No cutoff shirts or shorts
8. No midriffs, tank tops, or spaghetti straps
9. No hats, beanies, stocking hats, headbands, or hoods are allowed

### **Cell Phones/Headphones**

Cell phones will be allowed during passing time and lunch. Teachers will all have the same expectations in their classrooms. All teachers will have a pocket organizer in their room.

Students will be expected to put their phones, smartwatches, and headphones/airpods in a pocket for the entirety of the period. Students that do not abide by this will receive a detention. If a student is caught with their device the following protocol will be followed:

- 1st violation - Students will get their device back at the end of the day.
- 2nd violation - Device will be turned into the office, Parent/Guardian will have to come to school to get their device back.
- 3rd Violation - Device will be turned into the office, Parent/Guardian will have to come to school to get their device back, and the student will have to check their device into the office every day when they get to school for the next two weeks (10) days.
- 4th Violation - Device will be turned into the office, Parent/Guardian will have to come to school to get their device back, and the student will have to check their device into the office every day when they get to school for the remainder of the year.

### **Student Planners**

Each student will be provided with a planner at the beginning of the year. This will serve as the students hallway pass. Teachers will sign the students planner to allow them out of the classroom, or to go to another teacher's classroom. Teachers will have the right to refuse students the opportunity to leave the classroom based on the number of passes that they have used during the day according to their student planner. Students can also be refused the opportunity to leave if they do not have their planner.

### **Water Bottles**

Only clear water bottles will be allowed in the school. Any drinks brought in from outside of school will not be permitted. Only drinks purchased at school from the vending machine will be permitted outside of class time.

### **Grievance Procedure**

Parents or students are requested to follow these procedure if/when any problem arises:

1. contact the teacher/coach/sponsor and arrange a personal conference;
2. if the problem is not resolved satisfactorily, contact the athletic director / principal;
3. if the problem is still not resolved, contact the superintendent;
4. if the problem still remains, then request a meeting with the Board of Education. This procedure must be followed if an individual(s) what to address the Board of Education.

### **Harassment and Bullying**

It is the policy of Plainview Public Schools that “bullying” type behavior is not to be permitted. These guidelines are established to respond specifically to bullying behavior.

1. The first time school personnel become aware of a possible harassment or bullying situation, the accused student will be informed that such a complaint has been filed. At that time a warning will be given regarding this kind of behavior. The consequences for this kind of behavior in the future will be clearly outlined for the student. If, in the

school's opinion, the first occurrence of harassment behavior is severe, the school may move immediately to any of the four steps in the harassment policy. In other words, the policy may or not be used sequentially. Moreover, at any stage the student may be disciplined under the student code by actions which may include expulsion, in the event the conduct is also a violation of other provisions of the student code.

2. The second time school personnel become aware of a harassment incident, the student's parents will be notified. A conference will be requested at that time. If it is determined that the student has harassed another student, consequences will be assigned. A student may stay on the second step as long as school authorities feel the consequences will be assigned. A student may stay on the second step as long as school authorities feel the consequences are effectively correcting the harassment behaviors. If it is determined that there is no basis for the harassment accusation, no consequences will be assigned. If the school determines that a student is intentionally making a false accusation against another student, an appropriate response will be made.
3. If the school authorities determine that the student continues to harass another student or the student fails to agree to not harass in the future, the school may assign the student to the Harassment Program level set forth below which the school authorities determine to be appropriate.
4. If a student fails to respond positively to the corrective measures of the Harassment Program, the student will be suspended from school for a minimum of five school days, up to expulsion. School authorities will determine the action necessary to insure a safe learning environment for all students.

### **Public Display of Affection**

Public Displays of affection will not be tolerated on school property or at school activities. Such conduct includes: hugging, kissing or any other types of affection that would be considered inappropriate or an undue distraction to others.

### **Extra-Curricular Activities**

These programs are an integral part of the school's educational system to provide students with a variety of opportunities to grow physically, mentally, and emotionally. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, and to exercise safety instructions for the activity in which they participate, and to exercise common-sense. In addition, the District requires that activity team members travel to and from out-of-town events as a unit. Any exceptions to this rule must be approved prior to the event. Activities will be scheduled during the day or after school at a time convenient to the group and its sponsor/coach. Wednesday night practices are to be concluded by 6:00 p.m. There will be no Sunday practices unless there is an NSAA or Lewis & Clark tournament contest on Monday; the practice has been pre-approved by the administration; and it is held after 12:00 p.m. No students are to remain in the school building or on the school grounds after school unless requested or are participating in activities

supervised by school personnel. Occasionally, activities may be scheduled by the Nebraska State Activities Association that may be in conflict with this provision.

### **Activities**

Art

Banquet and Prom

Family, Career, and Community Leaders of America (FCCLA)

Future Farmers of America (FFA)

Homecoming

Band

Choir

Play Production

Student Council

Yearbook

### **Athletics**

Football

Volleyball

Cross Country

Girls Basketball

Boys Basketball

Girls Wrestling

Boys Wrestling

Bowling

Girls Track

Boys Track

Golf

### **Activity Letter and Award Procedures**

Letters may be earned for the following activities on the high school varsity level: music (band and chorus), dance team, dramatics, volleyball, football, cross country, basketball, wrestling and track.

When lettering in any activity:

1. A "P" is awarded the first time a student letter
2. The first time a student earns a letter in an activity, he/she will receive a pin and bar corresponding to the activity.
3. After the student receives a pin for an activity, a bar will be awarded for subsequent lettering in that activity.
4. Activity certificates will be awarded per student per year, indicating those activities in which the student has lettered or participated.

## **Extra Curricular Policy**

The Board of Education of the Plainview Public Schools recognizes the value of extracurricular activities in the overall scope of a student's education. Therefore, whenever possible, a wide variety of such activities will be provided, and the students will be encouraged to participate. In order to participate in extracurricular activities, the involved students will be subject to, and expected to comply with certain rules and guidelines as developed by the Nebraska School Activities Association, and/or the school district. The application of these rules or guidelines shall begin with the first day of school, or the first day of practice, if such practice starts before the first day of school.

## **Grounds for Extracurricular Activity Discipline**

The conduct rules apply to conduct of the student, regardless of whether the conduct occurs on and off school grounds. (If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct). The conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes.
3. Sexual assault or attempting to sexually assault any person.
4. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property.
5. Causing or attempting to cause personal injury to a school employee, or a school volunteer, to any student, or to any other person.
6. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from such student.
7. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon.
8. Engaging in the selling, using, possessing or dispensing of alcoholic beverages, tobacco, e-cigarettes narcotics, drugs, controlled substance, inhalant or being under the influence of any of the above; or possession of drug paraphernalia (Note: The term "under the influence" for school purposes has a less strict meaning than it does under criminal law. For school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant. In addition, "possession" of alcohol or drugs will be considered to have occurred for purposes of school rules if the



student is in such close proximity to alcohol or drug (for example, a student being in a car where alcohol is in the back seat and no adults are present in the car) or to others who are consuming alcohol or drugs (for example, being at a student party at which other students are drinking) that school officials may reasonably determine that the student was in “possession” of the items as well).

9. Engaging in the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401, of the Nebraska statutes, or material represented to be alcoholic beverages, narcotics, drugs, controlled substance or inhalant.
10. Truancy or failure to attend assigned classes or assigned activities.
11. Tardiness to school, assigned classes or assigned activities.
12. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
13. Public indecency.
14. Repeated violation of any rules adopted by the school district or the school.
15. Engaging in any unlawful activity as determined by the United States or the State of Nebraska.
16. Willfully violating the behavioral expectations for those students riding Plainview Public Schools, transportation.
17. Dressing in a manner wherein such dress is dangerous to the student’s health and safety or to the health and safety of others or is distractive or indecent to the extent that it interferes with the learning and educational process .
18. The knowing and intentional possession, use, or transmission of a firearm or other dangerous weapon in a place where such items are prohibited.
19. The knowing and intentional use of force in causing, or attempting to cause, personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense , or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary.
20. Failure to report for the activity at the beginning of each season; reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
21. Failure to participate in regularly scheduled classes on the day of an athletic/ activity event.
22. Failure to attend all scheduled practices and meetings. If circumstances arise to prevent the participant’s attendance, the validity of the reason will be determined by the coach. Every reasonable effort should be made to notify the coach or supervisor prior to all missed practices or meetings.
23. All other reasonable rules or regulations adopted by the coach or supervisor of a co-curricular activity shall be followed, provided that participants shall be advised by the coach or supervisor of such rules and regulations by written handouts or posting on

bulletin boards prior to the violation of the rule or regulation by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.

24. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

Any student that violates extra curricular policy based off but not limited to the discipline listed above will face the following discipline:

1. First Violation:
  - a. Non-self reported – 21 calendar days or 3 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 21 calendar days of school activities.
  - b. Self-reported (within 48 hours of incident) – 14 calendar days or 2 NSAA events. The more severe of the two options will be enforced. Non-seasonal activities shall miss the next 14 calendar days of school activities.
2. Second Offense:
  - a. Non-self reported – 42 calendar days or 6 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 42 calendar days of school activities.
  - b. Self-reported (within 48 hours of incident) – 28 calendar days or 4 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 28 calendar days of school activities.
3. Third Offense
  - a. Non-self reported – One full calendar year to date and successful completion of a treatment program at the expense of the student’s family.
  - b. Self-reported (within 48 hours of incident) – six calendar months to date and successful completion of a treatment program at the expense of the student’s family.

Consequences will carry over into the following school year.

### **Nebraska School Activities Eligibility Rules**

In order to represent a high school in interscholastic athletic competition, a student must abide by eligibility rules of the Nebraska School Activities Association. If you do not understand the summary of these rules listed below or you need an explanation of other requirements, consult the Principal or the Activities Director.

- a. Student must be an undergraduate.
- b. Student must be enrolled in at least 20 hours per week and regular in attendance.
- c. Student must be enrolled in some high school on or before the 11th school day of the current semester.
- d. Student is ineligible if 19 years of age before August 1 of the current school year.
- e. After a student’s initial enrollment in grade 9, he/she shall be ineligible after eight

semesters of school attendance.

- f. Student must have been enrolled in school the preceding semester.
- g. Student must have received 20 semester hours of credit the preceding semester.
- h. Once the season of a sport begins, a student shall compete only in athletic contests/meets in that sport, which are scheduled by his/her school. Any other competition will render the student ineligible for the remainder of the season in that sport. The season of a sport begins with the first date of practice as permitted by NSAA rules.
- i. A student shall not participate on all-star team while a high school undergraduate.
- j. A student shall be ineligible for 90 school days to represent a school in interscholastic completion at the varsity level if the school is located in a school district other than the district in which his/her parents maintain their domicile,
- k. A student is ineligible for 90 days if his/her parents have changed their domicile to another school district and the student has remained in the former school that is in a different school district. (EXCEPTION: If parents have moved after school has started, have moved during the summer which immediately precedes the school year and the student is in grade twelve and has attended the high school for two or more years, the student is eligible for that school year in the school district from which the parents moved.)

#### **Student Fees Policy (Refer to school policy 504.19)**

The district may charge student fees or require students to provide specialized equipment or attire in the following areas:

- 1. Participation in extracurricular activities, including extracurricular music courses;
- 2. Admission fees and transportation charges for spectators attending extracurricular activities;
- 3. Post-secondary education costs, limited to tuition and fees associated with obtaining credits from a post-secondary institution;
- 4. Transportation fees for option students not qualifying for free lunches and nonresident students as allowed by state statute;
- 5. Copies of student files or records as allowed by state statute;
- 6. Reimbursement to the district for property lost or damaged by the student;
- 7. Before-and-After-school or pre-kindergarten services in accordance with state statute;
- 8. Summer school or night school; and
- 9. Breakfast and lunch programs.

The Superintendent shall establish a Student Fee Fund and ensure that funds collected as fees for the following purposes are properly recorded and deposited to it:

- 1. Participation in extracurricular activities;
- 2. Post-secondary education costs; and
- 3. Summer or night school.

**Lunch**

<u>Activity</u>	<u>Maximum \$ of Fee</u>
Breakfast	PK-12 - \$1.70 Adult - \$2.40
Lunch	PK-3 - \$2.35 4-12 - \$2.55 Adult - \$4.00
Extra Milk	\$0.50
Extra Entree	\$0.80
A la carte	\$0.50
Class Dues	Varies per class
Organization Dues	Varies per organization
Technology	\$20.00

**Unpaid Meal Charges**

Households can apply for meal benefits any time during the school year and include all payment methods used at the school to help cover any unpaid meal accounts.

**Behavior Points of Contact (Refer to school policy 508.19)**

The district shall maintain or have access to a registry of local mental health and counseling resources for the students and families. Each behavioral awareness point of contact shall coordinate access to support services for students whenever possible. If information for an external support service is provided to an individual minor student, school personnel shall notify a parent or guardian of the contact in writing unless such recommendation involves law enforcement or child protective services.

Points of Contact at Plainview Public Schools - school administrator.

**RECEIPT OF THE 2023-2024 STUDENT-PARENT HANDBOOK**

This signed receipt acknowledges receipt and understanding of the **2023-2024** Student-Parent Handbook of Plainview Public Schools. It is understood that the handbook contains student conduct and discipline rules and information about Safe and Drug-Free Schools and that the undersigned, as student, agrees to follow such conduct and discipline rules. This receipt also serves to acknowledge that it is understood that the District’s policies of non-discrimination and equity, and that specific complaint and grievance procedures exist in the handbook which should be used to respond to harassment and discrimination.

**Rural families must provide an alternate place in Plainview for your student to stay in case of bad weather and buses are unable to run.**

Name of Student: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_